

## **INTERDISTRICT ATTENDANCE AGREEMENT**

### **Purpose**

To establish the process and procedures for the transfer of students who reside in the Golden Valley Unified School District (GVUSD) to school districts other than the one in which they reside.

### **Background**

The parents/guardian of a school-age child who are residents in the district may request a transfer to another school district. The Board retains the authority to “release” a GVUSD student to attend another school district pursuant to the process and procedures outlined in Section III of this regulation. Similarly, the parents/guardians of a school-age child who are residents of another district may request a transfer to GVUSD. The GVUSD Board retains the authority to grant or deny a request for an interdistrict transfer to GVUSD pursuant to the process and procedures outlined in Section III of this regulation. In the absence of an approved interdistrict transfer, students are expected to attend the school in the school district in which they reside.

### **Interdistrict Transfers**

1. The parents/guardians of a student residing outside the district who desire to have their child attend a school in the GVUSD may apply for an interdistrict transfer by submitting an application for an interdistrict transfer to the district of residence.
2. The district of residence may “release” the student by completing the appropriate section of the interdistrict transfer application. If the district of residence opts to release the student for a possible transfer to the GVUSD, the district of residence shall mail the completed interdistrict transfer to GVUSD.
3. The Superintendent or designee may grant the interdistrict transfer. Similarly, the parents/guardians of a student residing in GVUSD who desire for their child to attend a school in another school district may apply by submitting an interdistrict transfer application to GVUSD. The GVUSD Superintendent or designee may “release” the student by completing the appropriate section of the interdistrict transfer application.
4. If GVUSD’s Superintendent or designee releases the student, then GVUSD’s Superintendent or designee shall mail the completed application to the district to which the parents/guardians are requesting a transfer.
5. GVUSD will not require any homeless student to submit an interdistrict transfer application or an application to enroll in the Regional Occupational Program.
6. GVUSD shall make interdistrict transfer applications available at the District Office.

7. The Superintendent or designee may approve interdistrict transfers into or out of the GVUSD for the following reasons:

a. Educational Programs (K-12) (Verification Required)

When there is a valid interest in a particular educational offering not provided in the district of residence.

b. Caregiver (K-8) (Verification Required)

When a child enrolled in kindergarten through grade eight lives in one school attendance area, but is being cared for before, during, or after school hours by a child care provider who lives in or has a child care facility in another school's attendance area, parents/guardians may request that their child be given a transfer to attend the school in the attendance boundary in which the child care provider lives or operates a child care facility. A request for a transfer for child care must include verification. This verification must include proof of parental employment and the name and address of the child care provider. Parents/guardians requesting such transfers annually must submit a transfer application and the child care provider verification.

c. Employment (K-8) (Verification Required)

The Superintendent or designee may grant a transfer for a student in kindergarten through grade eight to transfer into the GVUSD if the student's parents/guardians are employed in the GVUSD boundaries. Parent/guardian must provide verification of employment, including employer's address and phone number, with the completed application.

d. Change of Legal Address (Verification Required)

When the parents/guardians of a student in kindergarten through grade 12 plans to move into or out of the GVUSD during the school year, the Superintendent or designee may grant a transfer into or out of GVUSD for the remainder of the school year. The parents/guardians must provide verification of financial commitment to move (i.e., purchase contract, building contract) and attach it to the completed transfer application.

e. Senior Privilege (Verification Required)

The Superintendent or designee may grant a transfer for a student who has earned sufficient credit in another school district to be classified as a senior and who has moved into GVUSD to complete high school in the other district. Similarly, the Superintendent or designee may grant a transfer for a student who has earned sufficient credits in GVUSD to be classified as a senior and who has moved to another school district to complete high school the GVUSD. The parents/guardians must provide an official transcript showing that the student has earned sufficient services to be classified as a senior with the completed interdistrict application.

f. Agency Request (Verification Required)

The Superintendent or designee may grant a transfer for a student into or out of GVUSD when recommended by the School Attendance Review Board or by

county child welfare, probation or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence.

Written verification of the need must be provided by the requesting agency.

- 8) The Superintendent or designee shall grant the request to transfer into the district unless in the judgment of the Superintendent or designee:
  - a. The transfer will have a negative impact on school capacity; or
  - b. The additional cost of educating the student will exceed the amount of additional state aid received as a result of the transfer.

#### Athletic Eligibility

1. Athletic eligibility may not be transferred or granted by sending school. Athletic eligibility is determined by C.I.F. Athletic Eligibility Board. Applications for athletic eligibility must be submitted to the Athletic Director of the school of attendance.

#### Transportation

1. Parents/guardians are responsible for transportation to the school to which the transfer is granted.  
(cf. 3250 Transportation fees)  
(cf. 3540 Transportation)

#### Revocation of Transfers

1. The principal, in consultation with the Superintendent or designee, may revoke a transfer at the close of a reporting period if the student fails to meet any one of the conditions while in attendance at the receiving school:
  1. Minimum academic Grade Point Average (GPA) of 2.0;
  2. Satisfactory school citizenship; or
  3. Satisfactory attendance, including promptness in arriving to school and classes during the day.

In addition, the Superintendent or designee may revoke a transfer if the parents/guardians have provided a false address or made any other misrepresentation in the application or appeal process.

- B. The Superintendent or designee shall revoke a transfer if the student is expelled. The student's school assignment during a suspended expulsion or readmission will be in the school in the attendance zone in which the student resides.
- C. The Superintendent or designee, in consultation with site administrators, shall have the authority to revoke students with interdistrict transfers when their enrollment in a school or grade level causes the school to be over-capacity or out of compliance with District's class reduction plan.

#### IV. Voluntary Withdrawal

If a student voluntarily leaves the school or the district to which a transfer has been granted, the Superintendent or designee shall void the transfer.

- V. Appeals Process for Interdistrict Transfers
- A. When a school program reaches 85% of capacity for any one grade level, Interdistrict Transfer requests shall be placed on a waiting list and reviewed after the school year has started.
  - B. For denial of an appeal of a request for an interdistrict transfer from GVUSD to another school district, the parents/guardians may appeal to the Madera County Office of Education (MCOE). Parents/guardians must make an appeal to MCOE within 30 days of being notified that the interdistrict transfer request has been denied.
  - C. Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict attendance denials or decisions while expulsion proceedings are pending, or during the term of the expulsion. (Education Code 46601)

Revised: 10/04

GVUSD REVIEWED: 2/08/08